

CITY OF BARRON
MINUTES AND PROCEEDINGS OF THE BARRON UTILITY COMMISSION
MONDAY, APRIL 8, 2019, 3:00 P.M.
CITY HALL-COUNCIL CHAMBERS, 1456 E LASALLE AVE

1. Call to order

President Amundson called the meeting to order at 3:00 p.m. Quorum was declared. Commissioners in Attendance: Marvin Amundson, Joe Johnson, Gene Redlich, Ken Petersen and Bob Missling.

Others present: Utility Manager Rick Jari, City Administrator/Clerk-Treasurer Bob Kazmierski, Mayor Ron Fladten, MSA City Engineer Teresa Anderson, Joe Johnston, and Office Coordinator Sande Hause.

2. Approval of the minutes from March 11, 2019 Regular Commission Meeting

Motion by Redlich, seconded by Petersen, to approve the minutes of March 11, 2019, as printed, voice vote:

Ayes-5 Nays-0 Motion carried.

3. Approval of the bills

Motion by Johnson, seconded by Redlich, to approve the April bills, including ratifying late bills, as presented, voice vote:

Ayes-5 Nays-0 Motion carried.

4. Review Financial Reports

Hause presented the February 2019 Electric, Water and Sewer Utilities balance sheets/financial statements. The year end audit was not available, Kazmierski reported the auditors would have it ready May 13.

5. Plant Operations Reports

Jari reported on the plant operations report, profit and loss statement for electric service for the City of Barron and Jennie-O Turkey Store, peak demands report and water sold vs water pumped report. The Jennie-O Turkey Store profit was down due to the PCAC.

6. Discussion of outcomes of previous business

Jari reported the VFD controls were ordered and installed on Well #3. Jari called Altec and told them to make the adjustments to lower the new bucket truck.

7. Appearance by Teresa Anderson MSA - update Water Tower #2 project

a) Discuss DNR/PSC Approval Recommendations

Anderson briefly reviewed the DNR approval letter, this was informational only. The PSC Construction Authorization was granted, subject to conditions: Light and Water will need to conduct a water audit by year end, evaluation prior to next project(s), obtain all other required approvals, Notify PSC of any significant changes to project or schedule and report to PSC final actual costs.

b) Discussion/Action - Water Tower Bid Award Recommendation

Anderson reported four bids were received. Motion by Missling, seconded by Redlich, to recommend to City Council to approve MSA recommendation to award bid to Maquire Iron, Inc, voice vote:

Ayes-5 Nays-0 Motion carried.

c) Discussion/Action Water Tower Construction Services Contract with MSA

Anderson stated the contract to date was for design and bidding, which is complete. In order for MSA to continue on this project, a new contract is needed. Motion by Johnson, seconded by Redlich, to accept the contract as presented, voice vote:

Ayes-5 Nays-0 Motion carried.

d) Discussion/Action Water Tower Inspection services agreement (four proposals)

Anderson reported Badger State Inspection, LLC was the best for the money for what is being provided. Motion by Petersen, seconded by Missling, to accept engineer's recommendation to accept Badger State Inspection, LLC proposal, voice vote:

Ayes-5 Nays-0 Motion carried.

8. Discuss and consider spring bid

Jari reported the need to order supplies, transformers and poles. Motion by Missling, seconded by Redlich, to approve Jari to purchase spring bid items, voice vote:

Ayes-5 Nays-0 Motion carried.

9. Discuss and consider bucket truck sale

Jari reported he received two offers for purchasing the Utility's old bucket truck. Motion by Petersen, seconded by Johnson, to approve recommendation by Jari to put bucket truck out for bids, voice vote:

Ayes-5 Nays-0 Motion carried.

10. Projects update

Jari reported the damage to the substation has been repaired. Insurance should cover the expenses minus our deductible. The sewer break and water break have been repaired. Linemen have been doing tree-trimming.

11. Plant Performance Graph

Jari reported the influent flow increased. When the outage occurred and the blowers were down a few hours, we had some higher limits – possibly due to retention time. The sludge removal company brought in their equipment and will be removing sludge soon.

12. Adjournment

Duly moved to adjourn by unanimous consent at 3:45 pm.

Respectfully submitted by Sande Hause, Office Coordinator – Barron Light & Water