

August 15, 2018

CITY OF BARRON AIRPORT COMMITTEE MEETING MINUTES

1. Call to order

The Airport Committee of the City of Barron met on **Wednesday, August 15, 2018** at City Hall, located at 1456 E. LaSalle Ave, Barron, WI. Alderman and Committee Chair Rod Nordby called the meeting to order at 5:34 p.m. Committee members present were Alderman Mike Dietrich, Alderman Pete Olson, Craig Anderson, and Rick Brekke. Rick Carr was absent. Quorum was confirmed. Also, present: Bureau of Aeronautics Project Manager Lucas Ward, City Attorney Andrew Harrington, and Administrator-Clerk/Treasurer Bob Kazmierski.

2. Approval of the June 20, 2018 minutes

Motion by Anderson, seconded by Dietrich, to approve minutes from June 20, 2018; voice vote:
All ayes Motion carried.

3. Discussion and consideration of 20% match of the Department of Transportation/Bureau of Aeronautics Airport Improvement Aid toward purchasing mowing equipment

Lucas Ward reported specs still need to be submitted by the State and mower need to be bided out and awarded. This grant obligates the City for 20 years to operate the airport. Anderson provided photos of poor mowing practices and damaged cones and suggested that the City pay the 20% and relieve the Street Department from mowing the airport runway indefinitely. Dietrich suggested that the pilots develop a 5-year improvement plan that contains some outreach of events for the broader community. Brekke suggested that the biggest improvement would be to pave the taxiways. Motion by Anderson to recommend to the Common Council that the City of Barron pay the 20% match (to be allocated from 2019 budget) of Airport Improvement Aid for the purchase of the mowing equipment, seconded by Nordby; roll call vote:

Alderman Mike Dietrich, Alderman Pete Olson, Alderman Nordby, Craig Anderson, and Rick Brekke.
All ayes Motion carried.

4. Discussion and recommendation of needs and improvements for 2019 CIP

Pilots request a bathroom satellite outhouse and mower match for 2019 CIP. The Airport Layout plan and tree removal to be added to 2020 CIP.

5. 2019 BOA compliance inspection

5010 update will be conducted by Hal Davis, compliance officer of BOA in 2019.

6. Discussion of Fire Department Inspections

As of 6/20/18, three pilots have scheduled inspections with the Fire Department. The Fire Chief and Mayor have requested that all pilots comply with the fire inspections. A new schedule is in place and the pilots have all been contacted by certified mail.

7. Discussion and recommendation of Airport Seminar (October 24-25)

This land use seminar is sponsored by Bureau of Aeronautics. Motion by Nordby, seconded Olson, send and sponsor airport manager Anderson to this learning event.

8. Discussion of HLZO three-mile radius ordinance

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There is a Height Limitation Zoning Ordinance in place for the Barron Municipal Airport that covers only approach/take-off areas at the ends of the runways. This means that there is no local HLZO impacting the selected water tower site, and the tower won't need a variance from the City of Barron. The BOA is requesting Barron should adopt an HLZO that restricts the height of structures within a 3-mile radius of the runway to no higher than the elevation printed in each section. Closer to the runway, structures would be shorter, and then further from the runway would allow for higher structures. If the City feels this is a priority, recommendation should probably originate with the airport committee, and this committee would need to draft an updated ordinance that incorporates the different heights for the different areas.

9. Adjourn.

Duly moved to adjourn by unanimous consent at 6:35 p.m.

Respectfully submitted

Bob Kazmierski, City Administrator/Clerk-Treasurer